

**CLIENT WORKSHEET**  
**SCHEDULE OF CAR EXPENSES - SUMMARY**  
**FOR THE YEAR \_\_\_\_\_**

NAME: \_\_\_\_\_ MAKE: \_\_\_\_\_  
 MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

*Please complete one form for each car used for business purposes.*

MONTH	Parking	Fuel & Oil	Repairs & Maintenance	Insurance, License & Registration	Lease Payments	Interest
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>Total</b> (includes GST/HST)						
<b>GST/HST amount</b>						

**Odometer:** Start \_\_\_\_\_ End \_\_\_\_\_ Difference \_\_\_\_\_

**Kilometers driven for business use:** \_\_\_\_\_ (Please be prepared to produce your mileage log if requested by CRA.)

**Allowance from Employer:** \_\_\_\_\_

Thank you for choosing **RHN** for your personal tax planning needs!

RHN Lower Mainland, Unit 105-13900 Maycrest Way, **Richmond**, BC V6V 3E2  
 RHN Lower Mainland, Unit 200-2000 12th Avenue, **Vancouver**, BC V6J 2G2  
 RHN Okanagan, Unit 330-1620 Dickson Avenue, **Kelowna**, BC V1Y 9Y2  
 RHN Osoyoos, PO Box 604, Upper Suite, 8507 Main Street, **Osoyoos**, BC V0H 1V0



## CLIENT WORKSHEET

**CAR EXPENSE DETAIL** for the month of \_\_\_\_\_, 20 \_\_\_\_

NAME: \_\_\_\_\_ MAKE: \_\_\_\_\_  
 MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

Day	Parking	Fuel and Oil	Normal Repairs and Maintenance	Other Operating Expenses	Registration and License	Business Kilometres	Business Purpose and Additional Notes
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
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22.							
23.							
24.							
25.							
26.							
27.							
28.							
29.							
30.							
31.							
<b>Total</b>							

**Odometer:** Start \_\_\_\_\_ End \_\_\_\_\_ Difference \_\_\_\_\_

**Other Costs:** Lease \_\_\_\_\_ Interest \_\_\_\_\_ Insurance \_\_\_\_\_

Thank you for choosing **RHN** for your personal tax planning needs!

